

## Ellingham Community Trust

**Minutes: 10<sup>th</sup> Nov 2021, 7pm Ellingham Village Hall**

**Present:** David Milne (in the Chair), George Unwin, David Metcalfe, Louis Fell, Judy Glover.

**Apologies for Absence:** Robert Stuart

### **1. Approval of Minutes:**

Draft minutes of 14<sup>th</sup> October 2021 were approved, proposed by David Metcalfe and seconded by Judy Glover.

### **2. Actions not dealt with under this agenda. None.**

### **3. Treasurer's Report**

Louis Fell noted that he had not provided a treasurer's report owing to the preparation of the Treasurer's Report for the AGM.

**ACTION : Louis Fell to email the treasurer's report to the Trustees.**

### **4. Applications**

#### **a. Update : Ellingham Village Hall & St Maurice's Church.**

David Milne referenced his forwarding of updates for Ellingham Village Hall and St Maurice's Church.

#### **b. New : St Maurice's Church Expression of Interest.**

David Milne noted that he had previously circulated the Expression of Interest from St Maurice's Church. St Maurice's Church are requesting funding to cover additional heat and lighting costs related to offering space in the Church to community groups who can not use Ellingham Village Hall while it is closed.

Trustees discussed the Expression of Interest. Trustees noted that it would be difficult to predict how much additional use the Church will get. The Trustees have unanimously agreed to an initial £500 to cover additional heating and lighting costs. and review this after 4 months. The Trustees noted that the level of usage of the Church instead of the Village Hall is unknown at this stage, so the Trustees will review this in four months time (at the March meeting) and award a further £500 if necessary. The Trustees noted that if required another £500 could be provided without a requirement for another Expression of Interest form. The Trustees agreed that there was no need for a Full project application owing to the scale of the funds requested.

#### **c. New : Ellingham Parish Council Expression of Interest**

The Clerk noted that she had previously circulated an Expression of Interest Form from Ellingham Parish Council. Ellingham Parish Council are requesting funding to cover defib pad replacement for the Ellingham defib. Trustees discussed the Expression of Interest, noting that defib pads require replacement every 18 months. The Trustees unanimously agreed to fund the project. The Trustees agreed that there was no need for a Full project application owing to the scale of the funds requested.

### **5. Update on Active Schemes**

#### **a. Solid Fuel Scheme**

Louis Fell provided an update on the scheme. A random check was undertaken on new residents, two sets of residents were found to be ineligible for the solid fuel. One non-permanent resident has paid for their logs, the other has not returned calls and logs have been removed.

The Clerk noted that several parishioners were missing deliveries in Wandylaw. Louis Fell noted that these had not been delivered owing to the pressure of farming.

# MINUTES

**ACTION : Clerk to respond to parishioners.**

Louis Fell noted the need to chase a few parishioners for the payments for extra pallets.

**ACTION : Clerk to chase missing payers.**

**b. The Green Scheme**

George Unwin noted that no applications have been received since the last meeting.

**c. TESS.**

The Clerk reported that no applications received since the last meeting.

**6. Chathill Interactive Lights**

George Unwin reported that no further information has been received on the installation of the signs.

**7. Any of Competent Business. None.**

**8. Dates of the Next Meetings.**

David Milne noted that it may not be possible to meet in Ellingham Village Hall after this meeting. David Milne offered the use of his house for meetings, and Louis Fell offered his meeting space. The Trustees agreed to alternate meeting location.

**Dates of next meetings:** 9<sup>th</sup> December 2021, 7pm, at David Milne's house.

13<sup>th</sup> January 2022, 10<sup>th</sup> February 2022, 10<sup>th</sup> March 2022, 14<sup>th</sup> April 2022, 12<sup>th</sup> May 2022, 9<sup>th</sup> June 2022, 14<sup>th</sup> July 2022, 11<sup>th</sup> August 2022, 8<sup>th</sup> September 2022, 13<sup>th</sup> October 2022, 10<sup>th</sup> November 2022, 8<sup>th</sup> December 2022.

**Minutes prepared by:** Virginia Mayes-Wright