

## Ellingham Community Trust

Minutes: 9<sup>th</sup> June 2022, 7pm, Ellingham Village Hall

**Present:** David Milne (in the Chair), David Metcalfe (via Zoom), George Unwin, Robert Stuart, Judy Glover.

**Apologies for Absence:** Louis Fell.

### 1. Approval of Minutes:

Draft minutes of 12<sup>th</sup> May 2022 were approved, proposed by Robert Stuart and seconded by Judy Glover.

### 2. Actions not dealt with under this agenda. None.

### 3. Treasurer's Report

No report available owing to the absence of the Treasurer. The Trustees discussed the position of the Trust's finances.

David Milne noted that the only change in financial position relates to £11,000 payment to St Maurice's Church, leaving the bank balance at approximately £62,000. The Trustees noted that the Trust was due a payment from the Wind Farm at the end of June and that the funds would be uprated for inflation, resulting in a bank balance being approximately £100,000.

**ACTION : Louis Fell to provide update prior to the next meeting.**

### 4. Applications

#### a. Update : St Maurice's Church Emergency Tree Works

David Milne noted that he had no further response from St Maurice's Church. The Trustees were told that the initial work was imminent three weeks ago. The Trustees noted that the application referred to the urgent nature of the works.

**ACTION : Clerk to contact St Maurice's Church and provide an update for Trustees.**

#### b. Update : St Maurice's Church Support Grant

David Milne contacted St Maurice's Church to approve the funds requested. David Milne noted to St Maurice's Church that this would count as part of the original £65k grant, and any additional funds would need a new application.

#### c. Update : Ellingham Village Hall & St Maurice's Church.

David Milne noted that the structure of the new Village Hall would be completed by August, and the new hall would open in October. A representative from the Lottery attended the last coffee in the old Village Hall on Wednesday, and planned to visit the new build while in the village.

#### d. Parish of Ellingham Photographic Archive

The Trustees noted that this grant should have been paid, and requested that the Clerk check that invoices have been received.

**ACTION : Clerk to check the invoices.**

### 5. Update on Active Schemes

#### a. Solid Fuel Scheme

The Trustees noted that without Louis Fell's presence the Trustees could not make decisions. The Trustees discussed options for the 2022 scheme in the light of potential increases in prices beyond the financial abilities of the Trust. The Trustees discussed options including giving parishioners money rather than solid fuel for this year. It was noted that the costs of solid fuel is considerably less to the Trust than to individual parishioners purchasing solid fuel.

# MINUTES

**ACTION : Clerk to email Louis Fell to request costing information for the Trustees.**

Noted that previous actions not undertaken. Ask Louis to produce information before the next meeting.

**ACTION : Louis Fell to update the Trustees on the Solid Fuel Scheme for 2022.**

**ACTION : Louis Fell to update the model with indication costs for the Solid Fuel Scheme for the next few years.**

## **b. The Green Scheme**

George Unwin noted no applications received since the last meeting.

## **c. TESS.**

The Clerk reported that no applications had been received since the last meeting.

## **6. Any of Competent Business.**

David Milne noted that his house has sold and the next meeting would be his last. David Metcalf reiterated his agreement to take over the position of Chair when he returns. In the interim, the Trustees noted that a chair for the next meetings would be necessary. Judy Glover offered to chair meetings in the interim, with support from the other Trustees. This offer was agreed unanimously. David Milne noted that he had a number of items to handover.

**ACTION : Clerk to plan time to handover files and database from the Chair.**

David Milne offered his house as a meeting venue. Judy Glover noted that the Ellingham Community Trust meeting is the last meeting in the old Village Hall.

**ACTION : Clerk to note location for the next meeting as David Milne's House.**

The Trustees noted the need to recruit another Trustee. The Trustees noted their continued desire to represent the whole parish. The Trustees discussed the process for recruiting a new Trustee, and suggested requesting an Expression of Interest at this stage. The Trustees noted that the Parish Magazine deadline has been missed owing to a double edition, it was agreed that the Trustees should circulate an advert. The Trustees discussed a deadline, noting that Expressions of Interest should be in a week before the next meeting.

**ACTION : Clerk to email new Trustee advert to the Trustees.**

The Clerk noted that she'd been unable to look at costings for trees. Judy Glover noted that she had spoken to four business in Northumberland who supply trees; noting that two only sell the trees in hundreds. Judy Glover reported that Cheviot Trees at Foulden offered a small number of trees Judy noted that he had White Beam, Copper Beach, White Barked Birch at £39 per tree if a Trustee can collect.

The Trustees agreed that a tree for each community within the Parish would be paid for, with a wooden guard and small plaque. The Trustees discussed of putting these into the Queen's Green Canopy, but noted that these trees won't necessarily be on publicly accessible land. The Trustees discussed potential locations for these trees, and agreed to research locations and speak to landowners before the next meeting.

**ACTION : Trustees to look at locations for trees in their areas.**

**ACTION : David Milne to ask the community network to suggest locations.**

**ACTION : Clerk to investigate the Queen's Green Canopy scheme**

**ACTION : Clerk to look at sourcing wooden tree guards.**

## **7. Dates of the Next Meetings.**

**Dates of next meetings:**

# MINUTES

14<sup>th</sup> July 2022, 11<sup>th</sup> August 2022, 8<sup>th</sup> September 2022, 13<sup>th</sup> October 2022, 10<sup>th</sup> November 2022, 8<sup>th</sup> December 2022.

**Minutes prepared by:** Virginia Mayes-Wright