

## Ellingham Community Trust

**Minutes: 11<sup>th</sup> August 2022, 7pm, The Hemmel, Ellingham**

**Present:** Judy Glover (in the Chair), Robert Stuart, George Unwin, Brenda Frier, John Thompson.

**Apologies for Absence:** Graham Edmondson, David Metcalfe, Louis Fell.

The Trustees thanked Judy Glover for hosting the meeting at short notice.

### **1. Approval of Minutes:**

Draft minutes of 14<sup>th</sup> July 2022 were approved, proposed by Judy Glover and seconded by George Unwin.

**2. New Trustees.** The new Trustees were welcomed by Judy Glover.

**ACTION : Clerk to request bio and photo from new Trustees for website.**

### **3. Actions not dealt with under this agenda.**

**Distribution Lists.** The Clerk referenced the draft emailed out regarding who to contact for Ellingham Community Trust. The Trustees looked at the draft and made suggestions. The Clerk noted the short time frame for the Parish Magazine. The Trustees agreed to respond in a manner to enable the note to go into the Parish Magazine.

**ACTION : Clerk to re-draft and re-email to the Trustees.**

**Website.** The Clerk noted that the website still had a Covid-19 section. The Clerk noted that the Community Contacts had proved very helpful and suggested requesting that they retain links to the Trust, and that the Covid-19 section is removed. The Trustees discussed the support provided by the Community Contacts, especially for the delivery of the Solid Fuel Scheme forms. It was suggested that the Community Contacts could email the Clerk with community events and issues, as well as providing information about the Trust to the community. The Trustees agreed to the removal of the Covid-19 section of the website.

**ACTION : Clerk to amend website.**

**ACTION : Clerk to email Community Contacts and request for help in future distribution, and ask about tree locations.**

**Trees.** The Clerk noted that tree guards vary wildly in price dependant on the material and the volume. In general £30-£40 would get plastic guards to surround the number of trees identified. Trustees discussed materials, and agreed that wooden tree guards would be better. The Trustees discussed the aim to identify locations for trees, noted the difficulty of finding suitable locations, owing to the main available space being on private land. John Thompson noted that one Jubilee Tree would be better than none. Judy Glover noted that a tree in Ellingham would be possible, as would a location in Brownieside; Newham would be difficult, but Tynely may be possible.

### **4. Treasurer's Report**

Louis Fell provided the Trustees with the Treasurer's report via the Chair Judy Glover. Expenditure for the period are £200 for two Green Scheme applications. The current bank position is £38,601.98 in the Deposit Account and £74,074.37 in the Current Account.

Louis Fell noted that although the Trust looks like it has considerable funds, this is prior to payment for the Solid Fuel Scheme, as well as prior to the first payment for Ellingham Village Hall grant.

### **5. Applications**

**a. Update : St Maurice's Church Emergency Tree Works**

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The Clerk noted that she had been provided with an update on the removal of the Beech Tree in in the church yard. Yet another delay, was incurred owing to high winds. It was noted that the work would be rescheduled.

## **b. Update : St Maurice's Church Support Grant**

A update was provided to the Clerk from St Maurice's Church, providing confirmation that Northern Power Grid have now appointed a project manager for the power supply upgrade at the Church. It was noted that the 28 day faculty notice period ends later this week and the PCC will then be able to place the order with NPg to get that work underway.

## **c. Update : Ellingham Village Hall & St Maurice's Church.**

No further update was received from St Maurice's Church.

No update was provided by Ellingham Village Hall, but the Trustees noted that none was expected. The Trustees noted their expectation of a request of the first tranche of payments.

## **5. Update on Active Schemes**

### **a. Solid Fuel Scheme**

Louis Fell provided information on the prices for the Solid Fuel via the Chair Judy Glover. It was noted that should the applications be in a similar pattern to the 2021 scheme, it would cost £34,000 at this year's prices; £6,000 more than last year. Louis noted that the Trust's income has increased by £3,500 owing to the increase in interest rates. The Trustees noted an email discussion regarding the option of just providing Heat Logs for the 2022 scheme. It was agreed to retain the Hardwood logs as well as the Heat Logs.

The Trustees discussed the Solid Fuel Scheme. Judy Glover noted that all Parish areas have been covered by hand delivered Solid Fuel forms. The Clerk noted receipt of 116 forms to date, with more coming in. It was noted that although the Solid Fuel Scheme form notes a deadline of 12<sup>th</sup> August, the Parish Magazine notes 15<sup>th</sup> August as the end date. The Clerk agreed to provide the Trustees with a status update after 15<sup>th</sup> August to enable any obvious missing applications to be identified. The Trustees agreed to a hard deadline of the end of the week of 22<sup>nd</sup> August when the Clerk returns from holiday.

**ACTION : Clerk to email the list at 15<sup>th</sup> August and the end of the week of 22<sup>nd</sup> August**

The Trustees thanked Louis Fell for his continued efforts in regards to the Solid Fuel Scheme, and expressed admiration to the volunteers who deliver the fuel.

### **b. The Green Scheme**

The Green Scheme was explained to the new Trustees. George Unwin noted that two application has been received since the last meeting.

### **c. TESS.**

The Training, Education and School Support scheme was explained to the new Trustees. The Clerk reported that no applications have been received since the last meeting.

**6. Any of Competent Business.** None.

**7. Dates of the Next Meetings.**

**Dates of next meetings:**

8<sup>th</sup> September 2022, 13<sup>th</sup> October 2022, 10<sup>th</sup> November 2022, 8<sup>th</sup> December 2022.

**ACTION : Clerk to identify a location for the next meeting.**

**Minutes prepared by:** Virginia Mayes-Wright